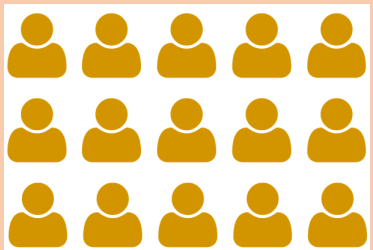




COVID-19 - response to gradual reopening

A guide for parents –  
please use this guide to talk to your child before they start school



# During weeks beginning the 8<sup>th</sup> and 15<sup>th</sup> June



Windmill L.E.A.D Academy can **welcome** back children in:

- Nursery on Monday 8<sup>th</sup> June
- Year 1 on Wednesday 10<sup>th</sup> June
- Reception on Thursday 11<sup>th</sup> June
- Year 6 on Monday 15<sup>th</sup> June

**Provision for priority groups (key worker and vulnerable) will continue as normal.**

## To reduce risk

New clothes every day or rotate you clothes on a two-three day cycle.

Please ensure your child comes in **fresh, clean clothes every day.**

School uniform is preferable **BUT it is more important that clothes are clean or have not been worn for at least a day.**

**M**



**T**



**W**



**Th**



**F**



or

**M**



**T**



**W**



**Th**



**F**



Year 6 should  
not wear  
blazers as  
these can't  
be fresh-on  
each day.

# To reduce risk

## Please bring in...



- ✓ A water bottle with your child's name on if your child doesn't have a school bottle. (Children will be responsible for taking home and washing their own bottle).
- ✓ Coat if needed.
- ✓ A packed lunch if your child does not have their lunch provided by school.

## **Please do not bring in**

- ✗ Any bags that are not necessary.
- ✗ Any equipment (we will supply this).
- ✗ Home reading records/reading books.
- ✗ Homework books/resources.



# If it looks like it will be sunny...



- ✓ Please ensure your child has sun cream on before the school day starts. We cannot put this on for your child.
- ✓ Ensure your child has a hat and appropriate clothing.
- ✓ Remember the water bottle.



# To reduce risk

When coming into the school...



Please **do NOT**

- X Touch any doors, gates or items around the school.**
- X Stand around in groups.**
- X Gather at the classroom door.**
- X Enter the site at times outside those for pickup/drop off.**
- X Enter the office or any part of the school building.**

**Next** is what we need you to do...

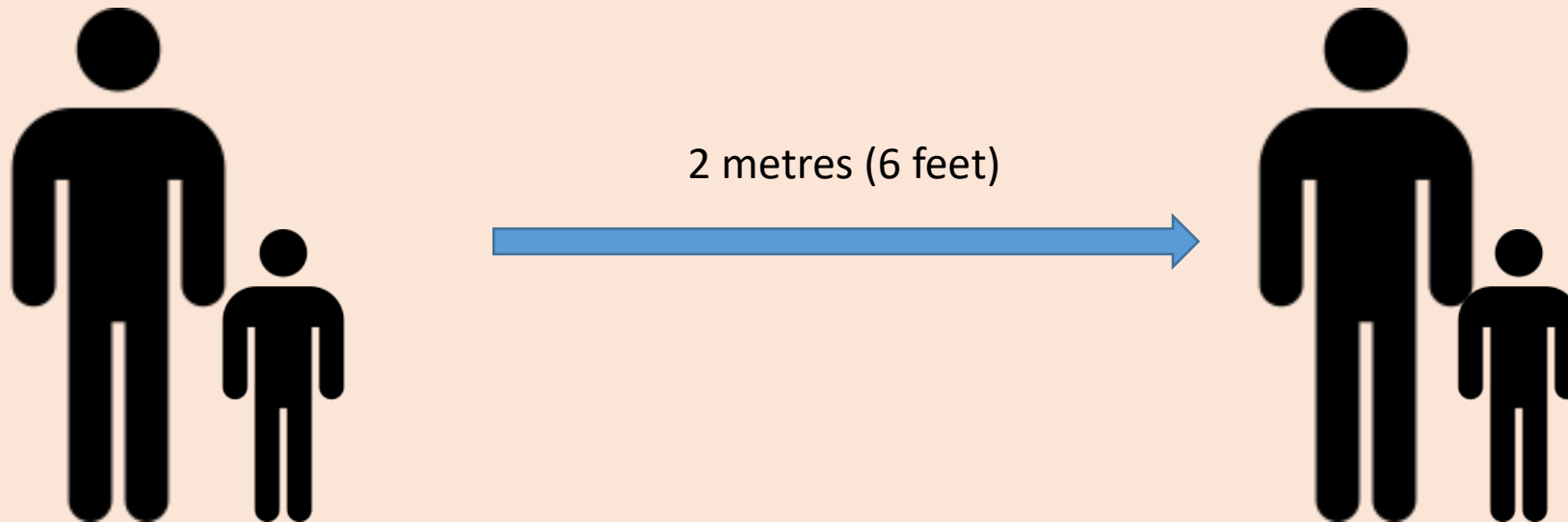


# To reduce risk

## When coming into the school



- ✓ **Only enter** during the **allocated time** provided to you.
- ✓ **Space yourselves out at least 2m** from other families.
- ✓ **Only 1 adult** accompanies the child(ren).
- ✓ **Very quickly** drop off.





# To reduce risk

## When coming into the school



- ✓ No conversations.
- ✓ Phone the office if you wish to make an appointment.
- ✓ Use the gate specified for your child's year group at the specified time.
- ✓ Y6 will enter and exit the grounds through the back gate.
- ✓ If your child does not settle, staff cannot help by holding your child's hand. You will have to take your child home and try again the next day.
- ✓ Be aware of the latest guidelines for travelling safely:

<https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>



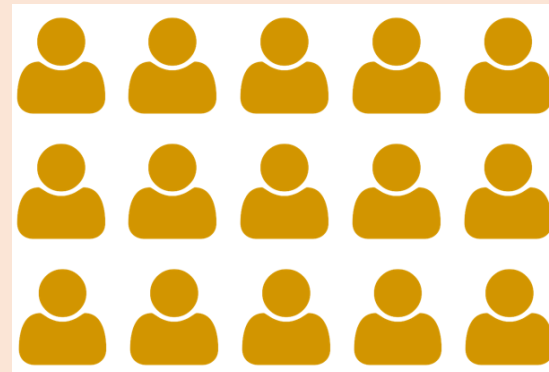
# To reduce risk...

Your child will be taught in a smaller class size of **no more than 12 children**.



Therefore, your child **may not be taught by their class teacher and may not be with all of their friends**.

This is because we are **reducing group sizes as much as possible**.



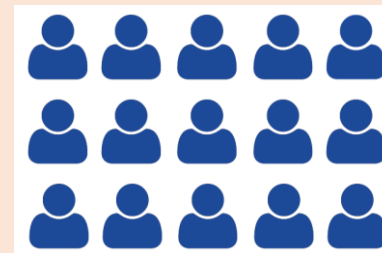
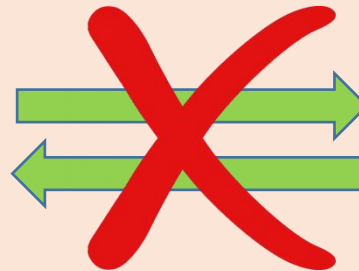
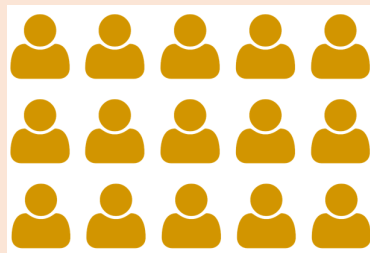
# To reduce risk

## In classrooms...

- ✓ There is a separate first aid kit for the group.
- ✓ PPE is available to staff who need to give first aid.



- ✓ Your child will **only learn and play with the children in their group** – this will reduce the risk.



# To reduce risk

## In classrooms...

- ✓ Tables are as far apart as possible – **2m+ apart**.
- ✓ Children will be **given their own equipment and packs to use**.
- ✓ There will be a **maximum of 12 children** in the larger rooms and **less in the smaller rooms**.



Year 6 classroom



Year 1 classroom

# To reduce risk

At lunchtimes, for the **first two weeks...**



- ✓ Packed lunches will be provided by the kitchen - no hot dinners will be served.
- ✓ Packed lunches will be brought to the classroom, children will not go to the hall.
- ✓ Lunches will be eaten in the classrooms.
- ✓ If your child receives Free School Meals, the school will provide them with a packed lunch each day (you will not receive food vouchers anymore in this case).
- ✓ You can still pay for your child to have lunch provided by the school.



# To reduce risk

## At lunchtimes...

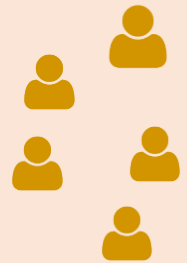
### Play



- ✓ Only one group of up to 12 will be on the playground at one time.
- ✓ This small group will be split into three smaller groups to play.
- ✓ Each group will have its own playtime equipment.
- ✓ Playtimes will be tightly timed to allow each group time on the playground throughout the day.



2 m (6 ft)



# To reduce risk

Also...



We will ensure that all adults and children:

- ✓ **frequently wash their hands with soap and water** for 20 seconds and dry thoroughly.
- ✓ **clean their hands on arrival at the setting, before and after eating, and after sneezing or coughing.**
- ✓ **are encouraged not to touch their mouth, eyes and nose.**
- ✓ **use a tissue or elbow** to cough or sneeze and use bins for tissue waste ('catch it, bin it, kill it').

# To reduce risk

If someone is showing symptoms of COVID-19

- ✓ We have a **separate room for isolation with an adult nearby**.
- ✓ We will call all listed adults until contact is made – **please ensure your phone number is up to date and available**.
- ✓ **We will use PPE** if we need to be within 2m to help your child.
- ✓ There will be **separate toilet facilities** for a child who is showing symptoms.





# Pick Up and Drop off times:



Age	Enter	Exit	Location
<b>Nursery AM</b>	8.45am	11.00am	Front gate then normal side entrance to nursery
<b>Nursery PM</b>	1.00pm	3.15pm	Front gate then normal side entrance to nursery.
<b>Foundation Stage 2 Class F2 RT</b>	9.30am	2.30pm	Front gate then side entrance to nursery
<b>Foundation Stage 2 Class F2 JG</b>	9.30am	2.30pm	Front gate then via playground to F2JG door
<b>Year 1</b>	9.15am	2.45pm	Front gate then playground to doors of 1OW, 1AG and 2BP
<b>Year 6</b>	9.00am	3.00pm	Back gate and then back door entrance, manned by Katy and an apprentice.
<b>Key worker and vulnerable pupils</b>	Flexible from 8.45am onwards	Collected by 3.15pm	Parent/Carer to drop at front reception & sign child(ren) in & out

**Whatever you decide at this time – we support you.**

**Help us to **reduce risk** and follow these guidelines.**

